



Old Main Road  
Old Leake  
Boston  
Lincs  
PE22 9HR  
Tel: 01205 870425

Headteacher: Mrs Susan Rayner BA PGCE, NPQH  
Website [www.oldleakeprimary.co.uk](http://www.oldleakeprimary.co.uk)

13<sup>th</sup> January 2020

Dear Parent/Carer

### Free School Meals

Could your child be eligible to Free School Meals or Pupil Premium Funding?

Not only would this mean that your child could have free dinners for the duration of their time at our school, it could also raise an additional £1,320 for our school. This helps us to fund valuable support such as extra tuition, additional teaching staff, the cost of educational visits and after school activities.

They could be eligible if you receive one of the following benefits:

- Universal Credit, provided they have an annual net earned income of no more than £7,400
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual gross income of no more than £16,190
- Working Tax Credit run-on (paid for 4 weeks after you stop qualifying for Working Tax Credit)

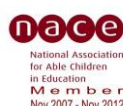
We only need you to complete this form once, it will last for the duration of your child's time at our school.

All personal and sensitive information that we hold about you is protected and kept safe and secure. We will use the information you provide to assess entitlement to free school meals.

Thank you for your continued support.

Yours sincerely

Clare Vidal  
Senior Administrator



**ABOUT YOUR CHILD/CHILDREN**

| Child's Last Name | Child's First Name | Child's Date of Birth |    |      |
|-------------------|--------------------|-----------------------|----|------|
|                   |                    | DD                    | MM | YYYY |
|                   |                    | DD                    | MM | YYYY |
|                   |                    | DD                    | MM | YYYY |

**PARENT/GUARDIAN DETAILS**

|  | Parent/Guardian 1 |    |      |   | Parent/Guardian 2 |    |      |   |
|--|-------------------|----|------|---|-------------------|----|------|---|
| Last name  |                   |    |      |   |                   |    |      |   |
| First Name                                       |                   |    |      |   |                   |    |      |   |
| Date of Birth                                    | DD                | MM | YYYY |   | DD                | MM | YYYY |   |
| National Insurance Number                        |                   |    |      |   |                   |    |      |   |
| National Asylum Support Service (NASS) Number    |                   | /  |      | / |                   | /  |      | / |
| Daytime Telephone Number                         |                   |    |      |   |                   |    |      |   |
| Mobile Number                                    |                   |    |      |   |                   |    |      |   |
| Address (if not the same as the child's address) |                   |    |      |   |                   |    |      |   |
|  | Postcode:         |    |      |   | Postcode:         |    |      |   |
| Email address                                    |                   |    |      |   |                   |    |      |   |

**FAMILY INCOME AND BENEFIT DETAILS**

If you receive any of the benefits listed overleaf, please place an X in this box.

**Universal Credit**

If you are in receipt of **Universal Credit**, is your net earned family income over £7,400 per year? (Please place an X in the appropriate box).  
Your net earned income is your household income after taxes and deductions. It does **not** include income through Universal Credit or other benefits that you may receive.

Yes  No  Unsure

**Child Tax Credit**

If you are in receipt of **Child Tax Credit**, is your joint gross annual income over £16,190 per year? (Please place an X in the appropriate box).  
Your joint gross income is your household income before taxes are taken into account.

Yes  No  Unsure

If you're not sure whether you receive one of the listed benefits, or what your household income is, but you would still like us to check whether your child is eligible for free school meals, please place an X in this box.

**DECLARATION**

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.

Signature of parent/carer: ..... Date:.....

**Thank you for completing this form and helping to make sure our school is as well funded as possible**